

MINUTES
WEBER COUNTY COMMISSION
Tuesday, April 14th, 2026 – 10:00 a.m.
at Weber Center, 2380 Washington Blvd., Ogden, UT

In accordance with the requirements of Utah Code Section 52-4-203, the County Clerk records in the minutes the names of all persons who speak at a County Commission meeting and the substance "in brief" of their comments. Such statements may include opinion or purported facts. The county does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State law.

WEBER COUNTY COMMISSIONERS: Gage Froerer, James "Jim" H. Harvey, and Sharon Bolos
STAFF PRESENT: Jason Horne, of the County Clerk/Auditor's office; Christopher Crockett, Chief Civil Deputy; and Craig Brandt, of the County Clerk/Auditor's office, who took minutes.

A. WELCOME: Chair Froerer

B. PLEDGE OF ALLEGIANCE: All in attendance were invited to recite the Pledge.

C. INVOCATION/MOMENT OF SILENCE: Commissioner Harvey

D. COMMISSIONER COMMENTS:

1. Stall of Fame: Michelle Wyrick, Public Defenders Office.

Jim Retallick (Public Defender Director): I was asked to say a few words of why we nominated Michelle for the Stall of Fame. And rather than giving you my thoughts, I asked various people that she works with to give me the following comments:

- "Our office manager, Michelle Wyrick, has been a significant asset to the Weaver Public Defender group. She's assisted the attorneys with revamping and improving the court their court calendars and having an immense positive impact on office efficiency, keeping us running smoothly and always with a heartwarming smile. Her ability to keep everything running when things get crazy is invaluable to our success. Thank you, Michelle, for all you do.
- She's truly an exceptional part of the Weber Public Defender Group. She's nothing short of fantastic. She pays remarkable attention to detail. She has a wealth of knowledge and she always is always happy to answer questions. She treats both clients and co-workers with respect and a helpful attitude. Her organizational skills are unmatched which helps keep everything running smoothly. She is both professional and fun. She makes our office a great place to work. She goes above and beyond, contributing not just to productivity but also to laughter and friendship. She absolutely deserves the recognition for the spectacular person and employee that she is.
- Michelle is truly an amazing manager to work with. She is the heart and life of the public defender office. Thank you for all you do.
- Michelle is truly a force to be reckoned with. The way she can always she will always say, "I don't know, but I will figure it out and I'll take care of it" and then she actually goes on to figure it out every single time. Really a superpower. She really does take care of it with the kindest sass I've ever witnessed and that is a skill that few people possess. Michelle is a Mrs. Fixit and the way she has become so essential since she first came to the Weber Public Defender group has been amazing to watch. It seems like with Michelle that no matter where she is or what she's doing, everybody's involved is lucky to have her there. She's a phenomenal office manager, great friend, and a dope person to be around. I feel blessed to have experienced absolute force that is Michelle Wyrick and she deserves a world or at least a big fat Fizz card.
- Although she may be small in stature, she is a steady force behind our office. If there's a problem, Michelle will get to the bottom of it, even if the problem is spoiled meat. And that that's a story for another day. Her hard work and dedication makes our office possible and keeps us from lighting our hairs on fire. Since Michelle joined us, she's brought a joyful, contagious energy that brightens the whole office. She has worked hard to get the office running smoothly and doesn't go unnoticed. We are lucky to have her.

I can just say that she is literally the heart and soul of our office. I didn't want to say too much because I knew other department heads might be here and might be interested in trying to steal her, but we will fight tooth and nail to keep her.

Chair Froerer: One thing I can say is that in my work on the Public Defender Board, Michelle has shown nothing but professionalism in those meetings and she puts forth the best in representing Weber County and the Public Defender group. Congratulations Michelle.

E. PUBLIC COMMENT: NONE.

F. CONSENT ITEMS:

1. Purchase orders in the amount of \$386,320.02.
2. Warrants # 107684-107737 and #495994-496092 in the amount of \$1,581,231.70.
3. Summary of warrants and purchase orders.
4. ACH payments...
5. Minutes for the meeting held on April 7th, 2026.
6. Amendment to the agreement with the State of Utah Division of Water Quality regarding the West Weber Development project.
7. Amendments on the following HR Policies:

1-100	HR Disclaimer
2-100	Employment Status
2-200	Classifications
2-300	Recruitment and Selection
3-900	Political Activities
3-1000	Personal Relationships

Commissioner Bolos moved to approve the consent items; Commissioner Harvey seconded.
 Chair Froerer – aye; Commissioner Harvey – aye; Commissioner Bolos – aye

G. ACTION ITEMS:

1. **APPROVE THE FIRST READING OF AN ORDINANCE OF THE COUNTY COMMISSIONERS OF WEBER COUNTY AMENDING THE FEE ORDINANCE SECTION 16-2-11- SHERIFF’S OFFICE.**

Julie Stoddard (Sheriff’s Office): In doing a thorough review of our fee schedule we have a couple of items that we would like to modify. First, we discovered that credit card processing fees were not listed on the fee schedule and should have been. That is an 11% fee that is just passed on from the vendor we use. We would like to make a couple of changes to the GRAMA request fee schedule. We're finding that the audio and video recordings are taking significant time and we would like to change the fee from \$35 per case to \$35 per deputy or vehicle to allow for the additional time they have to do if there are multiple deputies or multiple vehicles involved. With the police, incident, and accident reports, we would like to up that to \$50, from \$15, because of the amount of time we're spending on that. Under the offender fees, the haircuts need to be updated to \$10 and we'd like to add beard trims for \$4. We would like to change the prescription to inmates to it varies depending on the nature of the prescription similar to the over-the-counter meds. And last, due to our new pay structure with the deputies, we would like to increase the fee we charge for overtime for the deputies from \$63.60 to \$98 an hour. We would like to remove all the additional ranks because typically we thought that they would ask for a sergeant to oversee that but that has not been the case. So, we'd like to just do a flat \$98 overtime fee for both internal and external customers.

Commissioner Bolos: I do have a couple of questions on the credit card processing fees. 11%?

Ms. Stoddard: That's correct. That is what the company who handles our inmate trust as well as our civil processing charges us. But they handle all of the chargebacks. And all of the negotiations. We don't have to do anything with it. So, there's zero risk to us. And that's why it's a high rate.

Commissioner Bolos: One other question on the audio and video recordings. \$35. Well, yeah. \$35 going from per case to deputy or vehicle. Is that \$35 an hour?

Ms. Stoddard: No that would that would be to do all of our redactions for the video. The \$35 would be per deputy and the vehicle they're driving for that video. So if there's seven deputies that show up and there's two hours of video on each deputy, that would go towards recouping that cost of staff time to redact those videos and get those put out.

Commissioner Bolos: This is my hang up. I don't want it to go toward the cost. I feel like it should cover the cost. If it's \$35 per deputy, but you're spending six hours doing that, that's not compensating us for our time.

Chief Colby Ryan: To go with the state law, we have to average our costs on the time actually spent by the lowest paid employee that can do that process. With the new program we have, it probably cut in half of what it would take a year ago to do that.

Commissioner Bolos: Chris, I thought that changed recently where it wasn't the lowest paid who could do the job, but it was actually the person who was doing the job.

Chris Crockett (Chief Civil Deputy): I will have to go back and verify, but the last time I read the statute, it was the salary of the lowest qualified employee who could review the materials and compile them. I'll check during this meeting.

Commissioner Bolos: I guess my concern is a flat rate and \$35; if you're spending six hours is not going to cover the time. And aren't we allowed to cover the time that we spend through our fees?

Mr. Crockett: Yes. The amount of time that it can take is based off an hourly rate of the lowest qualified employee, but I'll check that statute for you. But I do agree that we are going to see an increase in the number of GRAMA requests that are coming. Just for an example, in our office alone in I believe in 2024, Lauren reported to me that we had 30 requests for the attorney's office and then in 2025 it jumped up to 90. We're seeing a huge influx in GRAMA requests and the amount of time that it takes to gather those documents is significant and it takes away from other tasks that we could be doing. To be compensated for that I think is appropriate.

Commissioner Bolos: I think it is too. So I guess Julie and Chief I'd like to better understand why you're proposing \$35 per video. We should collect what we're allowed to collect, which is to compensate us for the time we're spending.

Mr. Crockett: And since this is a First Reading, perhaps what we could do is make sure that we're looking at the statute correctly and evaluate if that line item is appropriate.

Chair Froerer: I don't disagree. I had the same question is that if you've taken the average and arrived at the \$35 because you might have some that take a very short period of time, you might have some that take two hours. So, you've averaged those. I guess that's what I think you're headed the same direction. Would just like information that shows that \$35 is actually a true average based upon what your costs are. I'm all about proper cost allocation. But we could approve this and then prior to the second reading see some information on that cost allocation.

Commissioner Harvey: If there's also a dash cam in your car with the same fee, that would be an additional \$35. Is that correct?

Chief Ryan: No, the way we proposed it on this was they get both videos, both the dash and the body cam footage.

Commissioner Harvey: It seems like the body cam video would be one thing. The dash cam video would be yet another thing. The car or the vehicle would be yet another witness, and it's another piece. I'd like to take a look at that because I think for me if we're looking at cost recovery it ought to be per deputy per vehicle. Another thing I'd like you to take a look at is office and service fees under the notary fee. The notary fee needs to be consistent with other notary fees that are found throughout the county. Those fees in the County are different than what you have listed. Now go to special events. I understand why you're doing that (proposed overtime rate increase for event support), but there are contracts that have been approved by this legislative body that are for February of next year or for November of this year that are at the old rate. How do you propose honoring those contracts? What's your proposal on how you would fix that?

Ms. Stoddard: We would honor the old process.

Commissioner Harvey: Before the second reading, if you could just make that clear in the ordinance, so that's just clearly stated. Mr. Chair, those were my three concerns with regards to this.

Commissioner Bolos: The bottom line for me is let's make sure that we are recouping what it cost us to provide that response.

Mr. Crockett: I can give you the law right now and then I'll get you a copy of it. Under 63G2 203, it says when a governmental entity compiles a record in a form other than that normally maintained by the governmental entity, the actual costs under this section may include the following: the cost of staff time for compiling, formatting, manipulating, summarizing; the cost of staff time for search, retrieval; and other direct administrative costs for complying with the request. It goes on to say, an hourly charge under subsection 2A, which I just read, may not exceed the salary of the lowest paid employee who in the discretion of the custodian records has the necessary skill and training to perform the request. So we do have the ability to cover our entire cost in gathering those.

Commissioner Bolos: Sounds like per hour might be the way to go.

Ms. Stoddard: Yes, that's what I was going to say.

Chief Ryan: And most of our big GRAMA requests, we do evaluate it and come up with a fee that covers the cost to go in and redact videos. I've have seen them for bigger cases where we don't just charge the flat \$35 fee. We end up charging more than that to recoup our cost.

Ms. Stoddard: If you notice on the fee schedule, the audio video recording with no redaction necessary would be the \$35.

Mr. Crockett: Maybe establishing a flat baseline and then any maybe an hourly rate that goes for time above that.

Chair Froerer: So if there's a redaction required, that fee would go up obviously.

Commissioner Bolos: And that might be per hour, but I'll let you guys figure out that. That's a lot of work.

Commissioner Bolos moved to approve the First Reading of an ordinance of the County Commissioners of Weber County amending the fee ordinance Section 16-2-11- Sheriff's Office with questions and comments as noted to be addressed at the Final Reading; Commissioner Harvey seconded.
Chair Froerer – aye; Commissioner Harvey – aye; Commissioner Bolos – aye

2. **APPROVAL OF AN AGREEMENT WITH MHTN ARCHITECTS FOR ARCHITECTURAL, ENGINEERING, INTERIOR, LANDSCAPE, SPECIALTY DESIGN, AND BUILDING PERFORMANCE SERVICES ASSOCIATED WITH THE WEBER CENTER RENOVATION PROJECT.**

Scott Mendoza (Community Development): Weber Center Feasibility Study has been conducted so far with results showing improvements available for both the employees and the public at the Weber Center, including making the County offices easier to access and find, improve office layouts for increased efficiency and safety, building performance, and parking. The design process is ready to continue by preparing schematics designs and then construction documents, eventually leading to the construction phase which hopefully can begin in December or January. The cost of MHTN's services is \$1,844,465.

Commissioner Bolos: The number one reason for me why we are doing this is the safety of our employees. Improving wayfinding and the public's experience in our office is secondary.

Commissioner Harvey: I know of other counties that have spent four and five times this amount of money for the same effort. We will have the same results but with far less billed to the taxpayers. Scott, thank you to you and your team.

Chair Froerer: The County's prior parking structure had to be torn down and our commitment to Ogden City was to replace it due to the number of stalls required for this building. We acquired additional property adjoining the Weber Center allowing us to use on-site parking versus a new parking structure, which structure was estimated to cost \$25M-\$30M. The money saved allows us to focus on the internal structure of the Weber Center and accomplish the vision we have for the public and our employees.

Mr. Mendoza: I am very impressed with the idea of acquiring additional property instead of building a parking structure. You saved the public a lot of money.

Commissioner Harvey moved to approve an agreement with MHTN Architects for architectural, engineering, interior, landscape, specialty design, and building performance services associated with the Weber Center renovation project; Commissioner Bolos seconded.
Chair Froerer – aye; Commissioner Harvey – aye; Commissioner Bolos – aye

3. **APPROVAL OF RESOLUTION 16-2026 APPROVING AN INTERLOCAL AGREEMENT WITH OGDEN VALLEY CITY FOR BUILDING PERMITTING AND INSPECTION SERVICES.**

Sean Wilkinson (Community Development Director): This is the first amendment to the existing Interlocal agreement for building permitting and inspection. This change will add to the indemnification section coverage for the collection of fees and then any actions taken by the City or County in connection with services we perform, the city will indemnify the County. The question came up related to collecting impact fees. If someone raises concern about the County collecting impact fees for the City, the City will indemnify us. The City has already approved this agreement.

Commissioner Harvey moved to approve Resolution 16-2026 approving an Interlocal Agreement with Ogden Valley City for building permitting and inspection services; Commissioner Bolos seconded.
Roll Call Vote: Chair Froerer – aye; Commissioner Harvey – aye; Commissioner Bolos – aye

4. **APPROVE A MEMORANDUM-OF-UNDERSTANDING WITH OGDEN CITY FOR THE PURPOSE OF DISTRIBUTING JAG GRANT FUNDS.**

Chief Colby Ryan (Sheriff Department): We have partnered with Ogden City for several years. The total \$86,616 which \$15,966 of these funds would be distributed to Weber County to support and improve our automated license plate reader program.

Commissioner Harvey moved to approve a Memorandum-of-Understanding with Ogden City for the purpose of distributing JAG Grant Funds; Commissioner Bolos seconded.
Chair Froerer – aye; Commissioner Harvey – aye; Commissioner Bolos – aye

5. **APPROVE A CONTRACT WITH THE FOLLOWING INDIVIDUALS FOR REPRESENTATION OF INDIGENT PERSONS IN THE SECOND DISTRICT COURT:**

**ALICIA JOHNSON
KADE COMBE**

Jim Retallick (Public Defender Director): Alicia has had a lot of great training working with her mother assisting her on her own public defender contract. Kade has hit the ground running with great mentors helping him. He will work the misdemeanor cases while he gets up to speed.

Commissioner Bolos moved to approve a contract with the above-listed individuals for representation of indigent persons in the Second District Court; Commissioner Harvey seconded.
Chair Froerer – aye; Commissioner Harvey – aye; Commissioner Bolos – aye

H. ADJOURN

Commissioner Harvey moved to adjourn at 10:43 am.; Commissioner Bolos seconded.
Chair Froerer – aye; Commissioner Harvey – aye; Commissioner Bolos – aye

Attest:

Gage Froerer, Chair
Weber County Commission

Ricky D. Hatch, CPA
Weber County Clerk/Auditor