

**MINUTES OF THE ADMINISTRATIVE MEETING OF  
THE BOARD OF COMMISSIONERS OF WEBER COUNTY**

on **Monday, August 5, 2024, 1:00 p.m. to 3:00 p.m.**, at the Commission Conference  
Room #365, 2380 Washington Blvd, Ste. #360, Ogden, UT and on Zoom  
<https://us06web.zoom.us/j/87347346572?pwd=OLT9nUW9igK1amgnwBFosvgiBVyXay.1>

Meeting ID: 873 4734 6572

Passcode: 226857

**Members Present:** Commissioner Jim Harvey, Commissioner Gage Froerer

**Excused member:** Commissioner Sharon Bolos

**Discussion and/or action for approval of minutes for the Commission Work Sessions held on July 29, 2024**

*Commissioner Froerer made a motion to approve the minutes for the Commission Work Session held on July 29, 2024. Commissioner Harvey seconded the motion. All say aye. The motion carries.*

**Discussion regarding Indigent Cremations Agreement Renewal** – Jason Horne, Matt Clements, Bryan Baron, Sean Wilkinson, Chris Crockett, Ashlyn Tuckett, Jessika Clark

Jason Horne discussed the renewal of the Indigent Cremations agreement and the potential extension of the contract with Leavitt's Mortuary for another five years. He highlighted the County's favorable pricing compared to other counties and the potential increase in cost if the contract was put out to bid. There will still be a small increase, but not a substantial one. The Commissioners will vote on this contract at a Commission meeting.

**Discussion regarding Fire Station Improvement in Old Town Eden** – Gary Myers, Charlie Ewert, Sean Wilkinson, Steffani Ebert, Britt Clark, Dave Reed, Chris Crockett, Ashlyn Tuckett, Jessika Clark

Gary Myers discussed the Eden Acres storm drain project, which faced budget shortfalls and had to be scaled back. The project aimed to extend a drainage system to the fire station, but will end about 500 feet short of the station. The fire station historically has had drainage issues and have added sump pumps, which work great for most of the year, but during the wet and cold months they don't work. Gary suggested putting in a smaller pipe, but didn't have exact estimates of the cost. Before the Commissioners make a decision, they would like more information regarding the cost of the smaller pipe, etc. Gary Myers will get that information to them.

**Discussion regarding Background Check Policy** – Emily Wilde, Courtlan Erickson, Chris Crockett

Emily Wilde proposed using BCI for fingerprint-based checks, as it was found to be cheaper and provide an immediate turnaround compared to third-party vendors. Exceptions to this policy were made for the Sheriff's office, other criminal justice positions, the County Attorney's office, and the Library, as they do their own background checks. Commissioner Harvey would like to have the option to revisit this policy in the event of a director change or something like that happens in the future. The decision to move forward and adopt this policy was made and will be presented at a Commission meeting.

**Discussion regarding Parking Fines** – Sean Wilkinson, Bill Ross, Courtlan Erickson, Sheriff Ryan Arbon

Sean Wilkinson discussed with the Commissioners about increasing parking fines around Pineview and Causey Reservoir. The current ordinance allows a fine of \$50.00 if they pay in 14 days, and then after the 14 days it goes up to a maximum fine of \$100.00. The Commissioners would like amend the ordinance for next year and make the fines higher with first offense at \$100.00 if paid within 14 days, then double it if it's paid after the 14 days, and then it increases with each offense, i.e. second offense would be from \$200 then \$400.00 if paid after 14 days, and then third offense \$400 then \$800.00 if paid after 14 days. Sheriff Arbon clarified that the Sheriff's office handles these tickets through their own system, and depending on what the ordinance says

punishment could be from bench warrant to sending the fine to collections if not paid. The Commissioners liked the idea of sending the people who don't pay to collections.

The Commissioners would also like to notify the public in early spring regarding the ordinance change. This would include that the increase in fines will take affect between Memorial Day to Labor Day in the Pineview and Causey areas, starting in 2025, emphasizing the importance of clear roadways for emergency vehicles and public safety. The fines will stay the same \$50.00 then \$100.00 throughout the rest of the county and during the off season. The ordinance will be amended and then presented to the Commissioners.

Courtlan Erickson had an administrative issue that he needed to speak to the Commissioners about and requested a closed session.

*Commissioner Froerer made a motion to discuss an administrative issue. Commissioner Harvey seconded the motion. All say aye. The motion carries.*

*Commissioner Froerer made a motion to come out of closed session and resume the public meeting. Commissioner Harvey seconded the motion. All say aye. The motion carries.*

**Sheriff's Office Updates** – Sheriff Ryan Arbon, Sean Wilkinson, Chris Crockett, Ashlyn Tuckett, Jessika Clark  
Sheriff Arbon's border tour presentation will be on August 27<sup>th</sup> at their warehouse facility. They are anticipating a lot of people coming. The drone team was also invited to go Arizona and have a lot of footage of what's going on down at the border. He also discussed the importance of having the mental health facility expanded along with offering their services to Marty Smith and Duncan Olsen at the Fair and applying their Lean Systems. By using the Lean system, there will be a reduction in cost for security.

Sheriff Arbon also requested the Commissioners go in to a closed session to discuss property.

*Commissioner Froerer made a motion to go into a closed session to discuss the purchase, exchange, or lease of real property. Commissioner Harvey seconded the motion. All say aye. The motion carries.*

*Commissioner Froerer made a motion to come out of closed session and resume the public meeting. Commissioner Harvey seconded the motion. All say aye. The motion carries.*

## **Adjourn**

*Commissioner Froerer made a motion to adjourn. Commissioner Harvey seconded the motion. All say aye. The motion carries.*