

**MINUTES OF THE ADMINISTRATIVE MEETING OF
THE BOARD OF COMMISSIONERS OF WEBER COUNTY**

on **Monday, February 5, 2024, 1:30 p.m. to 3:30 p.m.**, at the Commission Conference
Room #365, 2380 Washington Blvd, Ste. #360, Ogden, UT and on Zoom
<https://us06web.zoom.us/j/87347346572?pwd=OLT9nUW9igK1amgnwBFosvgiBVyXay.1>

Meeting ID: 873 4734 6572

Passcode: 226857

Members Present: Commissioner Gage Froerer (in person, then on Zoom), Commissioner Sharon Bolos, Commissioner Jim Harvey

Discussion and/or action for approval of minutes for the Commission Work Session held on January 29, 2024

Commissioner Froerer made a motion to approve the minutes for the Commission Work Session held on January 29, 2024. Commissioner Bolos seconded the motion. All say Aye. The motion carries.

Closed session to discuss the purchase, exchange, or lease of real property

Commissioner Bolos made a motion to go into a closed session. Commissioner Froerer seconded the motion. All say aye. The motion carries.

Discussion regarding Amendment to the 2024 Budget – Scott Parke, Steffani Ebert, Jessika Clark

Scott Parke discussed the projects that were approved in the 2023 budget, but not completed. He is looking for permission from the Commissioners to roll these projects into the 2024 budget. The projects that were not completed were because they were being conservative to make sure they didn't go over budget and some were because they ordered items late in the year and didn't receive. The Commissioners agreed. Scott will present these budget changes in a public hearing at the Commission meeting in a couple of weeks.

Sheriff's Office Updates – Sheriff Ryan Arbon, Mark Horton, Kylie Slater, Jessika Clark

Mark Horton discussed how the State is working on upgrading their statewide radio system. This project should have been done two years ago, but they keep delaying it. The Sheriff's Department made the initial purchase four years ago at 1.5 million dollars. The proposed upgrade, which includes 512 radios, is estimated to cost \$541,000.00, which is not in their budget. The upgrade is expected to improve the radios, convert them to digital, and make them encrypted. Commissioner Harvey would like to meet with Scott Parke regarding how they can pay for these radios.

Sheriff Arbon discussed the proposed expansion at the Sheriff's offices. This expansion relocates the administrative building out front, an addition of two new pods, the construction of a medical facility, and potential relocation of the booking and releasing facility. The cost and timeframe for these plans were discussed, with estimates of three and a half years and approximately 35 million. The Commissioners asked for different pricing on each project. Sheriff Arbon will get that information to them.

Discussion regarding Utility Easement under the Rail Trail – Sean Wilkinson, Courtlan Erickson, Jessika Clark

Sean Wilkinson discussed a utility easement in Plain City. A developer is requesting a 30-foot utility easement across county property. Gary Myers would like to treat this as an excavation permit, allowing the work to proceed under certain conditions. Commissioner Harvey was concerned about the timeline after the restoration to make sure there is a guarantee for the work done over the next 12 to 24 months. Courtlan Erickson discussed the excavation ordinance itself does provide for a 3-year guarantee and a bond. They discussed the potential for future use of the easement by other utilities and the possibility of creating a public utility easement ordinance as an alternative to granting a private one. The decision was made to investigate this further and consider the option of a public utility easement, but to let the developer proceed.

Discussion regarding Revision to County Code 22-13-7(a), resolution appointing new Chief Administrative Officer of Appeals, and GRAMA request report - Janie Avery, Lynn Taylor, Ricky Hatch, Craig Brandt, Jessika Clark

Janie Avery discussed about updating the county code 22-13-7(a) to change the word agency to county in a few spots for clarification and also specifying that when the chief administrative officer for GRAMA requests denies a request that someone else can handle those appeals.

The resolution now makes it so that Janie Avery will be the new Chief Administrative Office of Appeals instead of Roger Bruncker.

Per county code, they are also supposed do an annual report regarding GRAMA requests and also an update on how the county archives are going. This will be presented at the Commission Meeting. The Commissioners also discussed creating a policy that would create a standard cost for all GRAMA requests. They will look into the statute and see what kind of policy they can come up with.

Commissioner Bolos made a motion to adjourn. Commissioner Harvey seconded the motion. All say aye. The motion carries.