

**MINUTES OF THE ADMINISTRATIVE MEETING OF  
THE BOARD OF COMMISSIONERS OF WEBER COUNTY**

on **Monday, December 11, 2023, 1:00 p.m. to 3:45 p.m.**, at the Commission Conference  
Room #365, 2380 Washington Blvd, Ste. #360, Ogden, UT and on Zoom

<https://us06web.zoom.us/j/89898574373?pwd=Wi9MTU0rcVNqUUVVMVINZkc5TTA0Zz09>

Meeting ID: 898 9857 4373, Passcode: 890615

**Members Present:** Commissioner Gage Froerer, Commissioner Sharon Bolos, Commissioner Jim Harvey

**Discussion and/or action for approval of minutes for the Commission Work Sessions held on December 4, 2023**

Commissioner Harvey made a motion to approve the minutes for the Commission Work Session held on December 4, 2023. Commissioner Bolos seconded the motion. All say Aye. The motion carries.

**Economic Development Update** – Stephanie Russell, Sean Wilkinson, Scott Mendoza, Steffani Ebert, Chris Crockett, John Price – LMSA (Zoom)

Stephanie Russell updated the Commissioners on projects happening in Weber County, particularly in West Weber. She is focusing on creating a public infrastructure district (PID) in the West Weber corridor to address water, sewer, and road needs. It will be funded by various entities partnering together. Stephanie also discussed that LMSA will become a water retailer in January. John Price with LMSA discussed meeting with Weber Basin and the process of LMSA becoming a water retailer. In addition, a student group has also offered to design a system for LMSA at no cost as part of this project. Stephanie also mentioned that Qnergy will be harvesting the methane gas.

**Closed Session to discuss the purchase, exchange, or lease of real property**

Commissioner Bolos made a motion to go into closed session. Commissioner Harvey seconded the motion. All say aye. The motion carries.

**Discussion regarding Amendments to the 2023 Operating and Capital Budgets** – Steffani Ebert, Chris Crockett

Steffani Ebert discussed the budget amendments that have not been signed for the last quarter of the 2023 budget. These budget changes included Health Department, the Transfer Station, and CSI. She needed two of the Commissioners to sign these last three amendments to the 2023 budget. These amendments also included increased revenues and costs for these three departments that were not budgeted for originally. These items will also be presented at the public hearing tomorrow at the Commission meeting.

Commissioner Harvey made a motion to saunter until 2:30 p.m. Commissioner Bolos seconded the motion. All say aye. The motion carries.

**Presentation of Social Media Policy** – Jessika Clark, Bryan Baron, Chris Crockett

Bryan Baron and Jessika Clark have been working on a social media policy. A rough draft was sent to the different departments for their input. Each department will control their own social

media sites with someone in that department who will manage the site. There will be terms and conditions for the public regarding comments. They will send a final draft to the departments for feedback and then present it to the Commissioners at the Commission meeting. There will also be a training at the Department Head meeting in January.

**Sheriff's Office Update** – Sheriff Ryan Arbon, Chief Aaron Perry, Chad Averett, Chris Crockett, Jessika Clark

Chief Perry discussed a change to the Animal Control Ordinance. In the old ordinance, it doesn't define the difference between with a nuisance animal and a dangerous animal and the procedures to follow does not differentiate between the two. The changes to the ordinance will now define the difference between the nuisance animals from the dangerous animals and the procedures to handle both incidences. The Commissioners agreed with the changes in the policy. Chief Perry will present it to the Commissioners at a Commission meeting.

Sheriff Arbon discussed the mental health agency that the Sheriff's Department has been using is leaving. Vital Corp. will be taking their place.

The Sheriff's Department has bought a canine from Logan City. They now have five or six dogs and will be creating a canine group that will be assigned for K-9 deployment.

Sheriff asked the Commissioners to go into a closed session regarding property and personnel matters.

Commissioner Bolos made a motion to go into a closed session for discussion of personnel and/or property. Commissioner Harvey seconded the motion. All say aye. The motion carries.

**Discussion regarding Benefits Broker** – Emily Wilde, Katie O'Blennis, Jason Horne, Jessika Clark, Chris Crockett

Emily Wilde discussed after sending out an RFP for a Benefits Broker that they have chosen GBS to represent Weber County as they were the best option. She would like to propose moving forward with them. GBS will honor what Dirk has already set up for 2024. The contract with GBS will be for three years with the option to renew. This will be a \$67,000.00 savings. The Commissioners are happy with this plan.

**Adjourn**

Commissioner Harvey made a motion to adjourn. Commissioner Bolos seconded the motion. All say aye. The motion carries.