

**MINUTES OF THE ADMINISTRATIVE MEETING OF
THE BOARD OF COMMISSIONERS OF WEBER COUNTY**

on **Monday, May 22, 2023, 12:00 p.m. to 3:30 p.m.**, at the Commission Conference Room #365, 2380
Washington Blvd, Ste. #360, Ogden, UT and on Zoom

<https://us06web.zoom.us/j/89898574373?pwd=Wi9MTU0rcVNqUUUVVMVINZkc5TTA0Zz09>

Meeting ID: 898 9857 4373, Passcode: 890615

Members: Commissioner Gage Froerer, Commissioner Sharon Bolos

Excused member: Commissioner Jim Harvey

Discussion and/or action for approval of minutes for the Commission Work Session held on May 15, 2023.

Commissioner Bolos made a motion to approve the minutes from the Commission Work Session held on May 15, 2023. Commissioner Froerer seconded the motion. All say Aye. The motion carries.

Discussion regarding ARPA Funding for PMWSID – Sean Wilkinson, Scott Parke, Greg Seegmiller, Gary Vance (Zoom) Carrie Zenger, Stephanie Russell, Chris Crockett

Gary Vance discussed the ARPA Funding application for PMWSID. They are applying for 5 million dollars. This would go toward improving the existing lagoons as there have been issues with the winter snow, raising the dikes, lining the ponds, transfer structures so they can isolate the scales, better access to the road, and would improve existing facilities. There is also money in there for a lower lift station. These projects will be done within the deadline. The Commissioners will take their application into consideration.

Discussion regarding Tax Review Committee Recommendations – Dakota Wurth, Lynn Taylor, Ricky Hatch, Chris Crockett, Sean Wilkinson, Stephanie Russell

Lynn Taylor discussed there are two properties that may be going to the tax sale. One of the property owners is asking for a third extension. It is common to do two extensions, but they rarely do a third. After speaking with the property owner, who acquired this property from his father, the Tax Review Committee has approved a third extension. This property is in Ogden. Dakota Wurth discussed the second property owners have inherited the property from their late mother. They have had some unforeseen unavoidable hardships, and the committee approved them for a second extension. This property is a home in Hooper. It is for sale and once sold, the taxes will be paid. These tax sale items will be action items on the agenda at the Commission Meeting for the Commissioners to vote on. If they vote yes, they will pull the properties from the tax sale. If they vote no, then they will put these properties in the tax sale.

Closed session to discuss the purchase, exchange, or lease of real property – (Weber center North Parking Lot) – Sean Wilkinson, Bill Ross, Courtlan Erickson, Scott Mendoza

Commissioner Bolos made a motion to go into closed session. Commissioner Froerer seconded the motion. All say Aye. The motion carries.

Discussion regarding Fee Ordinance amendment for Weeds – Sean Wilkinson, Joe Hadley, Bart Cragun, Courtlan Erickson, Bill Ross

Courtlan Erickson has been working with Bart Cragun, Sean Wilkinson, and Joe Hadley to add a fee ordinance amendment for weeds. They have agreed to \$40.00 an acre and \$60.00 an hour for labor, total of \$100.00 or \$20.00 per half acre and \$30.00 for less than an hour, total of \$50.00.

Discussion regarding CJC and ARPA funding – Chris Crockett, Rod Layton, Stephanie Russell, Scott Parke

Chris Crockett did a presentation on the history of the CJC, which was established in 1991. This is a facility to provide a safe place for child abuse victims to be interviewed. This program was administered by the Utah Attorney General's Office.

The CJC needs a new facility. The cost estimate of the new CJC started at \$4 million. There are new estimates for the new building that have gone up due to the cost of materials and inflation. It is an estimate of \$7 million, which includes an 8% contingency and land acquisition of \$600,000.00 for a total of \$7,600,000.00.

The CJC will receive \$1 million from Weber County, \$1,386,785.00 from Morgan County, an estimated amount of \$1,250,000.00 from the sale of the building, \$250,000.00 from State appropriation, an anticipated donation from the LDS Church of \$300,000.00, Friends of CJC donation for \$160,000.00, which will fund the design study, and \$600,000.00 in land acquisition, which will be a long-term lease with Ogden School District. Total balance is \$4,946,785.00. They are short \$2,813,215.00. They are asking for more ARPA funds to cover this cost. Scott Parke suggested Weber County pay for the \$1.25 million for the building, and once it sells, the money will be paid back to Weber County.

Commissioner Froerer and Commissioner Bolos agreed that Rod Layton should go ahead with the design study that the Friends of the CJC are paying for, and go from there.

Discussion regarding Methane Harvesting Pilot Project – Stephanie Russell, Sean Wilkinson, Todd Ferrario, Brandan Quinney, Jason Horne, Marty Smith, Jennifer Graham, Isaac Garraway, Troy McKinley, Kevin Payne, Eric Doyle

Stephanie Russell discussed a proposal from Qnergy to harvest methane at the closed landfill in the park area. This would be a pilot program to harvest the methane and do some beta testing for renewable energy uses. This would put the County in a position to lead the charge in Northern Utah regarding renewable energy. Kevin Payne with Qnergy discussed how they will create the renewable energy with methane harvesting. They have a way to convert methane into electricity using a generator built specifically to do this conversion, which is about the size of a refrigerator. Todd Ferrario discussed that the cost to the County would be about \$500.00 to put in a cement pad and a fence around the generator. He discussed that Qnergy could test to see how much energy this would put out and if it would run the gun range. The readings showed there is possibly too much methane for one generator, but for demonstrating purposes they would start there, and then add more if the County would like them to.

Stephanie Russell will put a resolution together to get this set up for a 12-month trial. Commissioner Froerer and Commissioner Bolos agreed. This methane harvesting pilot program will be put in place in June or July.

Discussion regarding Public Relations Contracts – Chris Crockett, Scott Parke, Jason Horne, Sean Wilkinson

The County selected three different firms to do their marketing, including Dicio, Dragon Fly, and Heart and Sole. Chris Crockett stated those agreements for one year and have now expired. The County has not used Dragon Fly or Heart and Sole for their marketing. Commissioner Bolos had asked Chris Crockett and Scott Parke to compare the cost of the marketing firms versus having a full-time employee to do the marketing. The jail and Sheriff's department also use Dicio for their marketing, but other than that the other departments have an employee that does their marketing. The average cost for Dicio has been \$295,000.00 a year. If there were two full time county employes it would be \$265,000.00 or one full time and one part time at \$222,000.00 per year. Scott Parke state there is an opportunity to save money by bringing this in house. He will also talk to IT to find out if Weber County owns their social media accounts and what the URL and passwords are as Dicio has all that information. Commissioner Froerer would like to have someone that would be able to work with the other marketing employees as well as do marketing for the Commission. Commissioner Bolos will also talk to Sheriff Arbon regarding their use of Dicio, and if it would be better for him to have an inhouse marketing specialist. Scott Parke will meet with the Commissioners again with more information about adding an inhouse marketing specialist.

Commissioner Bolos made a motion to adjourn the meeting. Commissioner Froerer seconded the motion. All say aye. The motion carries.