

**MINUTES OF THE WORK SESSION OF
THE BOARD OF COMMISSIONERS OF WEBER COUNTY**

Monday, November 3, 2025, from 1:00 p.m. to 2:45 p.m., held in the Commission Conference
Room #365, Weber County Commission Office 2380 Washington Blvd, Ste. 360, Ogden, UT

Members Present: Commissioner Sharon Bolos, Commissioner Gage Froerer, Commissioner Jim Harvey

Discussion and/or action for approval of minutes for the Commission Work Session held on October 27, 2025

Commissioner Harvey made a motion to approve the minutes for the Commission Work Session held on October 27, 2025. Commissioner Froerer seconded the motion. All voted aye. The motion carries.

Discussion regarding County AI Policy – Jessika Clark, Quinn Fowers, Bryan Baron, Chris Crockett

Quinn Fowers reviewed a new AI policy developed with input from ChatGPT as an example of what AI can do. In developing this AI policy, he focused on protecting sensitive data, including CGIS, HIPAA, and PII, while allowing the use of AI tools. The policy focuses on a common-sense approach to privacy and requires disclosure when AI is used substantively in social media posts. Chris Crockett discussed the implementation and training for employees of AI tools, particularly ChatGPT, within the organization. Quinn also discussed concerns about data storage, security, and compliance with policies like CGIS and HIPAA. He explored the potential use of AI for tasks such as document analysis and meeting summaries, while acknowledging limitations and the need for human oversight. This policy will be presented at a Commission meeting.

Closed session to discuss the purchase, exchange, or lease of real property

Commissioner Froerer made a motion to go into a closed session to discuss the purchase, exchange, or lease of real property. Commissioner Harvey seconded the motion. All voted aye. The motion carries.

Commissioner Harvey made a motion to come out of the closed session. Commissioner Froerer seconded the motion. All say aye. The motion carries.

Discussion regarding Nordic Sewer Improvement District Resolution – Stephanie Russell, Lauren Thomas, Sean Wilkinson, Chris Crockett, Jessika Clark, Rob Behunin

Stephanie Russell discussed the Nordic Sewer Improvement District. Lauren Thomas and Rob Behunin have been working on activating the district and appointing board members. After receiving recommendations from the State, the resolution will show the name being changed to Nordic Valley Water and Sewer District along with clarifying that it is a basic special district. With this resolution, they will be able to provide culinary water, secondary water, and sewer to the people in their district parameters under the special district law. Stephanie will present this resolution to the Commissioners at the Commission meeting tomorrow.

Discussion regarding an Ordinance to Combine the Planning Commissions – Courtlan Erickson, Rick Grover, Sean Wilkinson, Chris Crockett, Jessika Clark, Stephanie Russell

Courtlan Erickson discussed creating an ordinance to combine the Ogden Valley Planning Commission and the West Weber Planning Commission. He explained the process and timing for appointments, stating that the Commissioners could appoint members already on the planning commissions or appoint new members. The Commissioners agreed they would like the applicants to apply by December 1, 2025, and will appoint new members after December 2, 2025.

Discussion regarding 2025 Budget Changes for the Third Quarter – Steffanie Ebert, Ricky Hatch, Jessika Clark, Chris Crockett

Steffani Ebert presented budget changes for the third quarter of 2025, including transfers, grants, and additional revenues for the Conference Center, Building Inspection services, and the Transfer Station. She will be presenting this at the Commission meeting tomorrow through a public hearing. The Commissioners also approved a one-time bonus of \$2,000 for Lori Sutherland for her work on payroll, which will come from the Clerk Auditor's budget.

Discussion regarding Weber Housing Authority Contract and Lease Agreement – William Ross, Sean Wilkinson, Courtlan Erickson, Chris Crockett, Jessika Clark

Sean Wilkinson provided an update on the Weber Housing Authority contract and lease agreement for a new space being built in the Weber Center building. The WHA has agreed to contribute \$50,000 toward the cost of building their space. The building contract states the WHA will pay \$50,000 and the space will be ready in December. The lease agreement will be for market value of \$1.50 per square foot for the 1,600 square foot space. Courtlan Erickson is working on putting the lease agreement together.

Adjourn

Commissioner Harvey made a motion to adjourn. Commissioner Froerer seconded the motion. All voted aye. The motion carries.