



RICKY D. HATCH, CPA
Clerk/Auditor

2 February 2024

Weber County Audit Committee
2380 Washington Blvd.
Ogden, UT 84401

Dear Committee Members:

I recently completed a follow-up audit of the Weber County's RAMP projects. My objective was to evaluate if the recommendations from the audit dated 11 January 2023 were implemented.

Following are the results of that examination:

Recommendations:

Status

- 1) I recommend that the Weber County Clerk/Auditor initiate project accounting for each Weber County RAMP approved project, and instruct Ramp Grant Administrators in the proper posting of their project expenditures.

Implemented

The Weber County Clerk/Auditor Controllers office provided proof positive documentation that this was being accomplished.

- 2) I recommend that the Weber County Attorney's Office provide a check list with each RAMP contract that clearly identifies required documents to be submitted with the RAMP Completion Report. The check list should provide for the administrator's signature, the Liaison's signature, and date signed.

Implemented

Important to note that while the Weber County Attorney's Office was responding to the follow-up they discovered two additional items that needed correction. Specifically, 1. The wrong Weber County Ordinance was referenced on the website and 2. Proof of insurance should be provided prior to the RAMP Grant Completion/Extension Request. But for the follow-up audit these items would not have been addressed.

Nevertheless, kudos to management for identifying and taking immediate action on these points.

- 3) I recommend that the Weber County Administrative Members/ Commission Liaison not accept Completion Reports without the signed Check List and all required documentation.

Implemented

Sincerely,

Mark Viau
Director Weber County Internal Audit