



## **County Officers and Employees Disclosure Act Code Acknowledgment**

### **Utah Code Annotated Title 17, Chapter 16(a)**

#### **THOSE SUBJECT TO THE ACT**

The definition of those who are subject to the disclosure act is broad. All elected officials, all persons appointed as officers of the county or to county boards and committees (whether compensated or not), and all county employees are subject to the disclosure law.

#### **USE OF OFFICIAL POSITION**

It is a violation of the Act to:

- A. Disclose confidential information acquired by reason of one's official position or use that information to secure special privileges or exemptions for oneself or others;
- B. Use or attempt to use one's official position to secure special privileges for oneself or others; or
- C. Knowingly receive, accept, take, seek or solicit, directly or indirectly, any gift or loan for oneself or another if the gift or loan tends to influence him/her in the discharge of one's official duties.

These provisions (A,B, & C) do not apply to:

- A. An occasional non-pecuniary gift having a value of less than \$50;
- B. An award publicly presented;
- C. Any bona fide loan made in the ordinary course of business; or
- D. Political campaign contributions actually used in a political campaign.

#### **ASSISTING OTHERS IN TRANSACTIONS WITH COUNTY**

Assisting others in transactions with the county is not prohibited. However, if one is to be compensated for that assistance, then one must file a sworn statement containing the following information with the county commission ten days prior to an agreement providing for the compensation or ten days prior to the receipt of compensation. If one is a member of a board, he/she must disclose that information to the members of that board prior to any discussion of the transaction.

The sworn statement must include:

- 1. Name and address of the assisting person;
- 2. Name and address of the person or business entity being or to be assisted, or in which the appointed or elected official has a substantial interest;
- 3. A brief description of the transaction for which service is rendered or is to be rendered and a description of the nature of the service performed or to be performed.

#### **INTEREST IN BUSINESS ENTITY REGULATED BY COUNTY**

Everyone subject to the act who is an officer, director, agent, or employee, or the owner of a 10% or greater interest in any business that is regulated by the county must disclose the position he/she holds in the business

entity and the value of any interest he/she owns in the business (if more than \$2,000). This disclosure must be made annually, in a sworn statement filed with the county commission.

### **INTEREST IN BUSINESS ENTITY DOING BUSINESS WITH THE COUNTY**

Everyone subject to the act who is an officer, director, agent, or employee, or owner of a 10% or greater interest in any business entity doing business with the county must disclose the nature of his/her interest in that business entity to any county body of which he/she is a member prior to any discussion by members of the body relating to the business entity.

### **INVESTMENT CREATING CONFLICT OF INTEREST**

Any personal interest of or investment by an individual who is subject to the act, which creates a potential or actual conflict between the person's interest and his/her public duties must disclose in a sworn statement to the county commission, and also in an open meeting to any county body of which he/she is a member, the nature and value of the interest or investment if it exceeds \$2,000.

### **WEBER COUNTY DISCLOSURE STATEMENT**

This statement should be completed by all Weber County employees and by all persons serving on county committees, agencies, boards, or any person appointed to a position by the Weber County Commission. After completion, the statement should be filed with the Weber County Commission.

1. Are you an officer, director, agent, employee, or owner of 10% or more of a business which does, or anticipates doing, business with Weber County or that is subject to regulation by Weber County? If so, please list:
  - a. Your name and the name and address of the business;
  - b. The position you hold with the business, and the precise nature and value of your interest;
  - c. The nature of the business's association with Weber County;
2. Do you have a personal interest or investment that creates an actual or potential conflict with your public duties? If so, please describe the nature and value of your investment.

To view this code: [https://le.utah.gov/xcode/Title17/Chapter16A/C17-16a\\_1800010118000101.pdf](https://le.utah.gov/xcode/Title17/Chapter16A/C17-16a_1800010118000101.pdf)

I hereby declare under criminal penalty under the law of Utah that the above statements are true and correct. I agree to comply with all applicable requirements of Utah Code Annotated Title 17, Chapter 16(a), whether or not they are stated above. I understand that under state law, any person who knowingly and intentionally violates these requirements is guilty of a class A misdemeanor and shall be dismissed from employment or removed from office.

---

Employee Name (Please Print)

---

Employee Signature

---

Date